

SEND D

Southeast Nebraska Development District

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TO: SENDD Board of Directors
FROM: David R. Taladay, Executive Director
SUBJECT: Meeting Notice and Agenda
DATE PREPARED: January 8, 2015

MEETING NOTICE

A dinner/meeting of the Southeast Nebraska Development District's **Board of Directors is scheduled for THURSDAY, JANUARY 15, 2015. PLEASE NOTE THAT the evening will begin with a 6:30 p.m. dinner which will be at the HY-VEE Store at about 84th and Holdrege St. (1601 No. 84th St.) in Lincoln. We will have the Club Room in the upstairs level. We will have the Fried Chicken/Roasted Chicken Dinner catered up to the room.**

The business meeting, also to be held at the Club Room at the 2nd floor of the HY-VEE Store, is scheduled to begin at **approximately 7:15 p.m.** A current copy of the agenda is available for public inspection each workday, from 8:00 a.m. to 5:00 p.m., at SENDD's Lincoln office, 2631 "O" St.

Note to Board of Directors

Providing you have a conflict with this meeting date and will be unable to attend, please contact the SENDD Lincoln office and advise a staff member that you will not be present. Thank you.

MEETING AGENDA

- **Dinner Buffet starts at 6:30 PM at the Club Room at Hy-Vee.**
- **Introductions of all Board members, State Senators and guests present at the meeting. See attached letter of Invitation to State Senators within the SENDD area.**
- **SENDD Staff Presentation of Activities.**
- **Time for State Senators present to discuss legislation of impact to Economic Development, Community Development and Affordable Housing.**

BUSINESS MEETING

I. CALL TO ORDER (Approximately 7:15 P.M.)

A. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the **Open Meetings Act** is posted in the meeting room at the SENDD Office and is available for viewing by the public.

B. Roll Call: Taken by registration of members in attendance with introduction of all members.

C. Board Membership: (Appointments to fill vacancies and non-elected positions and terms.) Bill Wenz, At-Large Representative on the SENDD Board of Directors from Crete, passed away on December 30, 2014. Bill was a past Saline County Commissioner that has served on the SENDD Board of Directors for many years. He was currently also serving as Treasurer of the SENDD Board of Directors, as well as a member of the SENDD Executive Committee.

1. **Board Vacancies:** There are now two vacancies on the Full SENDD Board of Directors. Both of these vacancies are for At-Large Representatives. At this time, SENDD staff members do not have a recommendation for filling these vacancies for At-Large

Representative on the Full SENDD Board. SENDD staff are in the process of discussing potential individuals to fill these vacant positions.

2. **SENDD Officers and Executive Committee:** Bill Wenz served as Treasurer of the SENDD Board of Directors, as well as serving as a member of the SENDD Executive Committee. An election for Treasurer of the SENDD Board of Directors would be appropriate to fill that spot. Mari Koci served as Secretary of the SENDD Board of Directors, but will no longer be a member of the SENDD Board of Directors as she did not seek re-election to the Seward County Board. An election for Secretary would be appropriate to fill that spot. **Formal action for election and appointments is requested.**

Bill Wenz and Mary Koci, serving as Treasurer and Secretary respectively, also served on the SENDD Executive Committee. An appointment of two SENDD Board members to fill two vacant positions on the SENDD Executive Committee will be requested. **Formal action for election and appointment two members to the SENDD Executive Committee is requested.**

II. MINUTES

- A. Minutes of the September 18, 2014 Full SENDD Board Meeting, October 16, 2014 SENDD Executive Committee Meeting, November 20, 2014 and December 18, 2014 SENDD Executive Committee Meeting are enclosed with this notice/agenda. **A motion for acceptance of the September 18 2014 Full SENDD Board meeting minutes, October 16, 2014 SENDD Executive Committee Meeting minutes, and November 20, 2014 SENDD Executive Committee Meeting minutes as approved by the Executive Committee will be sought. Approval by the SENDD Executive Committee of the December 18, 2014 SENDD Executive Committee meeting minutes will be sought.**

III. AGENDA ADJUSTMENTS

None

IV. FINANCIAL

- A. **Check Registry:** A copy of the December 2014 Check Registry is enclosed. **A motion to accept the report as presented and/or amended will be sought.**
- B. **Revenue/Expense Report:** The December 2014 bookkeeping is still being finalized at this time. It is anticipated that a copy of the December 2014 revenue/expense report will be distributed prior to the meeting. **A motion to accept the reports as presented and/or amended will be sought.**
- C. **Proposed SENDD FY 2014-2015 Amended Budget:** SENDD staff have been developing a FY 2014-2015 SENDD Amended Budget for review. An amended budget proposal is being prepared and will be distributed to the Full SENDD Board for review prior to the meeting. This SENDD FY 2014-2015 amended budget proposal will be reviewed by the SENDD Executive/Budget Committee prior to the Full SENDD Board meeting, with a recommendation provided. **A motion to accept the amended budget will be sought.**

D. Other Financial:

V. OLD BUSINESS

- A. **SENDD Personnel Policies Committee:** The SENDD Personnel Policies Committee held a meeting at the SENDD Lincoln office on January 6, 2015. At this meeting the Personnel Policies

Committee finalized proposed draft changes to the SENDD Personnel Policies and Travel Policies. Enclosed with the meeting notice is a summary of the proposed changes to the SENDD Personnel Policies and Procedures Manual and SENDD Travel Policies, as well as copies of the existing policies with proposed markup. The SENDD Personnel Policies Committee will present proposed changes for review and discussion/consideration by the SENDD Board of Directors. **Formal Action may be requested.**

VI. NEW BUSINESS

None

VII. STAFF REPORTS AND REMINDERS

- A. Plattsmouth Housing Rehabilitation Program –CDBG #08-HO-6009: Nebraska Department of Economic Development (NDED) Determination Regarding Smithberg Complaint:** A formal complaint from Mr. and Mrs. Michael Smithberg of Plattsmouth had previously been received by the NDED several months ago. SENDD staff worked with the City of Plattsmouth in providing a detailed response to the concerns about the administration of the program as well as some concerns about construction activities on the Smithberg rehabilitation project. NDED has recently made a determination that ...”the Department did not identify any deficiencies in program administration for project #08-HO-6009.” Attached is a copy of the correspondence from NDED.
- B. Newsletter:** January 2015 Newsletter.
- C. SENDD Staffing Updates:** Executive Director will provide an update on the process of filling the available Housing Development position in the Lincoln office.
- D. Future SENDD Board Meetings:** The next SENDD Executive Committee meeting is scheduled for February 19, 2015. The next Full SENDD Board meeting is scheduled for March 19, 2015. See attached schedule of meetings for 2014-2015.

VIII. ADJOURNMENT