

SEND D

Southeast Nebraska Development District

www.sendd.org

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TO: SENDD Board of Directors
FROM: David R. Taladay, Executive Director
SUBJECT: Meeting Notice and Agenda
DATE PREPARED: June 14, 2013

MEETING NOTICE

A dinner/meeting of the Southeast Nebraska Development District's **Board of Directors is scheduled for Thursday, JUNE 20, 2013. PLEASE NOTE THAT** the evening will begin with a 6:30 p.m. dinner which will be at the **HY-VEE Store at about 84th and Holdrege St. (1601 No. 84th St.) in Lincoln.** We will have the Conference Room in the upstairs level. We will have the Fried Chicken/Rotisserie Chicken Dinner catered up to the room.

The business meeting, also to be held at the Conference Room at the HY-VEE Store, is scheduled to begin at **approximately 7:00 p.m.** A current copy of the agenda is available for public inspection each workday, from 8:00 a.m. to 5:00 p.m., at SENDD's Lincoln office, 2631 "O" St.

Note to Board of Directors

Providing you have a conflict with this meeting date and will be unable to attend, ***please*** contact the SENDD Lincoln office and advise a staff member that you will not be present. Thank you.

BUSINESS MEETING

I. CALL TO ORDER (Approximately 7:00 P.M.)

- A.** Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the **Open Meetings Act** is posted in the meeting room at the SENDD Office and is available for viewing by the public.
- B.** **Roll Call:** Taken by registration of members in attendance with introduction of all members.
- C.** **Board Membership:** (Appointments to fill vacancies and non-elected positions and terms.)
None

II. MINUTES

- A.** Minutes of the March 21, 2013 Full SENDD Board Meeting and May 30, 2013 Executive Committee Meeting are enclosed with this notice/agenda. **A motion for approval of minutes as written/amended will be sought.**

III. AGENDA ADJUSTMENTS

None

IV. FINANCIAL

- A.** **Check Registry:** A copy of the May 2013 Check Registry is enclosed. **A motion to accept the report as presented and/or amended will be sought.**

- B. Revenue/Expense Report:** A copy of the May 2013 revenue/expense report is enclosed. **A motion to accept the report as presented and/or amended will be sought.**
- C. Auburn CDBG 10-DTR-105 Program Income – Implementation:** The City of Auburn is, and will be, receiving Program Income from the Downtown Revitalization Program-CDBG #10-DTR-105. SENDD has proposed a contract for “Implementation” for assistance in Commercial Rehabilitation projects, similar to the original program. This contract identifies an Annual Maximum cost, not to exceed \$10,000, based upon costs incurred. The Executive Director requests authorization to negotiate and enter into a final contract with the City. **Formal Action is requested.**
- D. Plymouth Program Income (PI) – EDLF Administration:** The Village of Plymouth has accumulated CDBG Program Income from a previous Economic Development Project and had requested a proposal for SENDD to assist in Administration of the PI Reuse Plan. SENDD had proposed an annually renewing special services contract, with a maximum, not to exceed amount of \$10,000. The Village has recently approved our contract and the Executive Director has also signed this contract with the Village of Plymouth. The Executive Director is requesting retroactive approval in executing this contract with the Village. **Formal Action is requested.**
- E. Recommendation from Budget Committee for SENDD Budget 2013-2014:** Members of the SENDD Executive/Budget Committee met on May 30, 2013 (Executive Committee served as the Budget Committee) and undertook a process resulting in the development of a proposed budget for the SENDD Fiscal Year 2014. A review of the Budget Committee’s report documents (enclosed in the meeting packet) will be undertaken as follows:
1. Review of Projected SENDD FY 2014 Revenue Projections
 2. Review of SENDD Draft Agency wide Budget and Budget Comparisons

Following discussion, the Chair will seek the following motions:

- F.1. FY 2014 Budget:** Motion adopting FY 2014 Budget. **Formal Action is requested.**

F. Other Financial:

V. OLD BUSINESS

A. None

VI. NEW BUSINESS

- A. Election of SENDD FY 2014 Officers:** During its meeting held on May 30, 2013, members of the SENDD Executive/Nominating Committee (Executive Committee served as the Nominating Committee) developed a slate of nominees to serve as officers during the 2014 Fiscal Year. That slate of officers will be presented during the full SENDD Board meeting. The Chair will also seek nominations from the floor. Following the close of nominations, the Chair will seek a motion to close nominations and entertain a motion to either hold a ballot vote or approve the slate of officers as presented by the Nominating Committee. **Formal Action is requested.**

An expanded Executive Committee has included the four SENDD officers and three other appointed members. The Chair may appoint the three members with approval from the full SENDD Board. **Formal Action is requested.**

B. Other New Business:

VII. STAFF REPORTS AND REMINDERS

- A. **Newsletter:** June 2013 Newsletter.
- B. **SENDD Membership Dues 2013-2014:** Staff report on status of dues requests sent out to communities and counties in the last week of May.
- C. **SEND, Inc. – Status:** Staff report on status of developing this 501c3 organization.
- D. **MINK Coalition Meeting:** The next meeting of the MINK Coalition is scheduled for June 20, 2013 in Clarinda, IA. Kevin Burnison and/or Lisa Beethe from the Humboldt office have been attending the meetings of this group. Six working committees have been formed by this newly created non-profit organization (Missouri, Iowa, Nebraska, and Kansas Coalition).
- E. **SERN Meeting – June 19, 2013:** Southeast Nebraska Resource Network (SERN) meeting will be held on June 19, 2013 in Falls City. Attached is a copy of the agenda for that meeting, which also includes a session on the SENDD Nuisance Abatement Program.
- F. **Future SENDD Meetings:** SENDD staff have prepared a schedule for meetings for the fiscal year 2014, as attached, for review.
- G. **NDED Program Applications:** Staff will provide an updated list of community and organizational applications to the Nebraska Affordable Housing Program (NAHP) and the Community Development Block Grant (CDBG) program as administered by the Nebraska Department of Economic Development (NDED).
- H. **IARC 4-State Conference:** The Iowa Association of Regional Councils (IARC) sponsored a training and networking conference in Ankeny, IA on June 16-June 18, 2013. Dave Taladay and Kevin Burnison attended and will report on activities and information from the conference.

VIII. ADJOURNMENT