

SEND D

Southeast Nebraska Development District

www.sendd.org

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TO: SENDD Executive Committee
FROM: David R. Taladay, Executive Director
SUBJECT: Meeting Notice and Agenda
DATE PREPARED: November 12, 2015

MEETING NOTICE

A meeting of the Southeast Nebraska Development District's **Executive Committee is scheduled for THURSDAY, NOVEMBER 19, 2015. Please note that the Chair has requested a meeting in person. The meeting will be at the offices of SENDD at 2631 "O" St., Lincoln, NE, 68516.**

The meeting, is scheduled to begin at approximately 6:30 p.m. A current copy of the agenda is available for public inspection each workday, from 8:00 a.m. to 5:00 p.m., at SENDD's Lincoln office, 2631 "O" St.

Note to Executive Committee

Lisa Hurley, Kurt Bulgrin, Tim McDermott, Cheryl Brandenburgh, Erich Tiemann, Doug Watts, Roger Glawatz

Providing you have a conflict with this meeting date and will be unable to attend either in person or by telephone, ***please*** contact the SENDD Lincoln office and advise a staff member that you will not be present. Thank you.

MEETING AGENDA

For those calling in for a Telephone Conference:

After 6:30 PM-

- Call the toll free "dial-in" number.... **1-855-332-4181**
- At prompt, enter the "conference code".... **4752560 and follow any directions.**

I. CALL TO ORDER

- A.** Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the **Open Meetings Act** is posted in the meeting room at the SENDD Office and is available for viewing by the public.
- B. Roll Call:** Taken by registration of members in attendance
- C. Board Membership:** (Appointments to fill vacancies and non-elected positions and terms.)

Filling of Open SENDD Board Member Vacancies: SENDD currently has two At-Large Representative positions to fill on the SENDD Board of Directors. Staff will provide an update on filling these vacant positions on the Full SENDD Board.

II. MINUTES

- A.** Minutes of the October 15, 2015 meeting of the SENDD Executive Committee are enclosed with this notice/agenda. **A motion for approval as written/amended will be sought.**

III. AGENDA ADJUSTMENTS

IV. FINANCIAL

- A. **Check Registry:** The October 2015 Check Registry report is attached for review. **A motion to accept the report as presented and/or amended will be sought.**
- B. **Revenue/Expense Report:** The October 2015 Revenue/Expense report is enclosed. **A motion to accept the report as presented and/or amended may be sought.**
- C. **Contracts:** A number of projects have recently been announced for award of funding through the Nebraska Department of Economic Development (NDED). SENDD has assisted the communities in development and submittal of the project applications. **The Chair has requested the ability to have a consent vote to authorize the Executive Director to negotiate and enter into final contracts for the following proposed contracts between SENDD and the communities for CDBG and/or NAHTF Administration services. Formal Action is requested.**

Gilead – Wastewater Treatment Lagoon: CDBG award #13-WW-005 for \$111,000 and NDEQ-SRF loan/grant in the amount of \$156,200 for a total project of \$267,200 for renovation and expansion of the community wastewater treatment lagoon. SENDD contract for CDBG Administration not to exceed an amount of \$15,000.

V. OLD BUSINESS

- A. **Executive Director Reports:** The Executive Director will report on the status of performance goals and other activities:
- Software review – see attached GMS excerpt from supplement catalog
 - Staff meeting 10/27/15
 - Membership Dues report
 - Office space amenities
 - LB 318 funding – see attached minutes of NROC meeting
 - EDA Peer Review – scheduled for Dec. 3, 2015

VI. NEW BUSINESS

- A. **Intermediary Relending Program (IRP) Application with USDA-Rural Development:** SENDD staff are considering the development of an application to the USDA-RD IRP program for capitalizing a “Regional IRP Loan Fund”. SENDD has two existing IRP loan funds, however almost all funds have been loaned out and are being repaid. SENDD did apply for a \$500,000 IRP in March of 2014, however that application was not funded due to lack of matching funds. The SENDD Executive Director is requesting discussion and consideration of submitting a new IRP application to USDA-RD. A basic proposal will be provided to the SENDD Executive Committee prior to the meeting. **Formal Action may be requested.**

VII. STAFF REPORTS AND REMINDERS

- A. **Newsletter:** No newsletter for November. Staff is involved in new project contracts and meeting special conditions for communities.
- B. **SENDD 2014-2015 Performance Report:** The Executive Director anticipates completing the SENDD 2014-2015 Performance Report by the end of November.
- C. **Southeast Nebraska Partners for Progress:** Southeast Nebraska Partners for Progress (P4P) was selected as a Stronger Economies Together (SET) region and is working with UNL Extension and USDA-RD to develop an economic development plan for the region. An update on the process will be provided.

- D. **SERN Meeting – November 19, 2015:** The next Southeast Nebraska Resource Network (SERN) meeting is scheduled for November 19, 2015 at the Weeping Water City Hall in Weeping Water. Attached is a copy of the agenda for that meeting.

- E. **Next SENDD Meeting:** The next SENDD Executive Committee meeting is currently scheduled for December 17, 2015. The next Full SENDD Board meeting is scheduled for January 21, 2016 in Lincoln.

VIII. ADJOURNMENT