

SEND D

Southeast Nebraska Development District

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TO: SENDD Executive Committee
FROM: David R. Taladay, Executive Director
SUBJECT: Meeting Notice and Agenda
DATE PREPARED: February 11, 2016

MEETING NOTICE

A meeting of the Southeast Nebraska Development District's **Executive Committee is scheduled for THURSDAY, FEBRUARY 18, 2016. Please note that we will have the opportunity for a telephone conference connection for those that cannot attend in person.**

The meeting, is scheduled to begin at approximately 6:30 p.m. A current copy of the agenda is available for public inspection each workday, from 8:00 a.m. to 5:00 p.m., at SENDD's Lincoln office, 2631 "O" St.

Note to Executive Committee

Lisa Hurley, Kurt Bulgrin, Tim McDermott, Cheryl Brandenburgh, Erich Tiemann, Doug Watts, Roger Glawatz

Providing you have a conflict with this meeting date and will be unable to attend either in person or by telephone, ***please*** contact the SENDD Lincoln office and advise a staff member that you will not be present. Thank you.

MEETING AGENDA

For those calling in for a Telephone Conference:

After 6:30 PM-

- Call the toll free "dial-in" number.... **1-855-332-4181**
- At prompt, enter the "conference code".... **4752560 and follow any directions.**

I. CALL TO ORDER

A. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the **Open Meetings Act** is posted in the meeting room at the SENDD Office and is available for viewing by the public.

B. Roll Call: Taken by registration of members in attendance

C. Board Membership: (Appointments to fill vacancies and non-elected positions and terms.)

Filling of Open SENDD Board Member Vacancies: SENDD currently has two At-Large Representative positions to fill on the SENDD Board of Directors. Staff will provide an update on filling these vacant positions on the Full SENDD Board.

II. MINUTES

A. Minutes of the January 21, 2016 meeting of the Full SENDD Board of Directors are enclosed with this notice/agenda. **A motion for approval as written/amended will be sought.**

III. AGENDA ADJUSTMENTS

IV. FINANCIAL

- A. **Check Registry:** The January 2016 Check Registry report is attached for review. **A motion to accept the report as presented and/or amended will be sought.**
- B. **Revenue/Expense Report:** The January 2016 bookkeeping is still being finalized at this time. If available, a copy of the January 2016 Revenue/Expense report will be distributed prior to the meeting. **A motion to accept the report as presented and/or amended may be sought.**
- C. **Contracts:**
None this meeting.

V. OLD BUSINESS

- A. **Executive Director Reports:** The Executive Director will report on the status of performance goals and other activities:
- Software review
 - Office space review
 - LB 318 funding – Report on public hearing and NDED discussion
 - Internet/Telephone Bundle
 - Staffing – We received 10 applications for the Community Development Position at the SENDD-Humboldt office. Four candidates were interviewed this week. We intend to have this position filled by March 1, 2016.

VI. NEW BUSINESS

- A. **EDA – Invitation to Submit Application for Fiscal Year 2016-2017:** SENDD has recently received an invitation from the Economic Development Administration for a Partnership Planning Program grant. A copy of the e-mail is enclosed with the meeting agenda. This is an application for a three year program, starting on July 1, 2016 and running through June 30, 2019. This award includes a \$66,000 grant for each year of the program (\$198,000 total), with a local match at 50% (\$66,000/year), for a total project budget of \$396,000 (\$132,000/year). The application documents are due on March 4, 2016. The Executive Director is requesting approval of submitting an application and authorization for the Chair and/or Executive Director to sign all necessary documents. **Formal Action is requested.**

VII. STAFF REPORTS AND REMINDERS

- A. **Newsletter:** February 2016 Newsletter has been distributed.
- B. **SENDD 2014-2015 Performance Report:** Staff will provide an update on the status on the SENDD 2014-2015 Performance Report.
- C. **Southeast Nebraska Partners for Progress:** Southeast Nebraska Partners for Progress (P4P) was selected as a Stronger Economies Together (SET) region and is working with UNL Extension and USDA-RD to develop an economic development plan for the region. The last meeting was held on February 5, 2016 at the Riverboat in Brownville. A report on this meeting may be available.
- D. **SERN Meeting – February 18, 2016:** The next Southeast Nebraska Resource Network (SERN) meeting is scheduled for February 18, 2016 in Plattsmouth. Attached is a copy of the final agenda for that meeting.
- E. **Next SENDD Meeting:** The next Full SENDD Board meeting is scheduled for March 17, 2016 in Lincoln. A venue is still being sought.

VIII. ADJOURNMENT