

# SEND D

Southeast Nebraska Development District

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**TO:** SENDD –Executive Committee  
**FROM:** David R. Taladay, Executive Director  
**SUBJECT:** Meeting Notice and Agenda  
**DATE PREPARED:** November 14, 2013

## **MEETING NOTICE**

A meeting of the Southeast Nebraska Development District's **Executive Committee is scheduled for Thursday, NOVEMBER 21, 2013. Please note that we will have the opportunity for a telephone conference connection for those that cannot attend in person.**

The meeting, with Staff present at the Lincoln office, is scheduled to begin at approximately 6:30 p.m. A current copy of the agenda is available for public inspection each workday, from 8:00 a.m. to 5:00 p.m., at SENDD's Lincoln office, 2631 "O" St.

### **Note to Executive Committee**

**Bob Mueller, Leroy Hanson, Mary Koci, Bill Wenz, Tim McDermott, Cheryl Brandenburgh, Nick Harling**

Providing you have a conflict with this meeting date and will be unable to attend either in person or by telephone, **please** contact the SENDD Lincoln office and advise a staff member that you will not be present. Thank you.

## **MEETING AGENDA**

### **For those calling in for the Telephone Conference (Note new numbers):**

After 6:30 PM-

- Call the toll free "dial-in" number.... **1-855-332-4181**
- At prompt, enter the "conference code".... **4752560 and follow any directions.**

### **I. CALL TO ORDER**

**A.** Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the **Open Meetings Act** is posted in the meeting room at the SENDD Office and is available for viewing by the public.

**B. Roll Call:** Taken by registration of members in attendance

### **II. MINUTES**

**A.** Minutes of the October 17, 2013 SENDD Executive Committee meeting are enclosed with this notice/agenda. **A motion for approval as written/amended will be sought.**

### **III. AGENDA ADJUSTMENTS**

### **IV. FINANCIAL**

**A. Check Registry:** A copy of the October 2013 check registry report is enclosed. **A motion to accept the report as presented and/or amended will be sought.**

B. **Revenue/Expense Report:** A copy of the October 2013 revenue/expense report is enclosed. **A motion to accept the report as presented and/or amended will be sought.**

C. **Audit for 2014-2015:** SENDD financial statements have been “audited” by HBE Becker Meyer Love for the last three fiscal years under a three year contract. As part of the proposal for that contract we did include a clause to allow us to negotiate for up to another two years of service by HBE. Discussion concerning starting negotiations for another year (or two) of services by HBE or developing RFP material for procuring those services. The Executive Director is seeking direction from the Board. **Formal action may be required.**

## V. OLD BUSINESS

A. **Succession Plan for SENDD Executive Director (Draft):** Further discussion on a Succession Plan as distributed in October. We would anticipate review by all Board members and would anticipate a formal review at the next Full SENDD Board meeting scheduled for Jan. 16, 2014. **Review and comments at this time.**

## VI. NEW BUSINESS

A. **Budget Committee:** Staff will be developing a revised budget for Jan- June 2014. Executive Committee/Budget Committee meeting of Dec. 19, 2013 proposed for review of revised budget. Alternate dates for meeting may be discussed.

## VII. STAFF REPORTS AND REMINDERS

A. **Newsletter:** November 2013 Newsletter

B. **SENDD Staff Strategic Planning:** Staff report on progress of teams and action plans.

C. **Marketing Your Community Seminar:** Staff report on attendance at a seminar presented by BHE and NPPD on Oct. 30, 2013 in Columbus.

D. **SERN Meeting:** Staff report on a SERN meeting held on Nov. 6, 2013 in Hubbell with the Thayer County Economic Development Alliance (TCEDA) as host.

E. **NROC Meeting:** Staff report on a meeting of the Nebraska Regional Officials Council (NROC) held on Nov. 14, 2013 in Norfolk at NENEDD.

F. **SEND, Inc:** An application by SEND, Inc for Certification as a Non-Profit Development Organization (NDO) was submitted to NDED on October 23, 2013. Staff report on any response concerning that application as available.

G. **Next SENDD Meeting:** The next meeting of the SENDD Executive Committee is scheduled for December 19, 2013. The next Full SENDD Board meeting is currently scheduled for January 16, 2014.

H. **SENDD Annual Membership Dues:** Report on Dues Received.

I. **Other Reports:**

## VIII. ADJOURNMENT