

SEND D

Southeast Nebraska Development District

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TO: SENDD –Executive Committee
FROM: David R. Taladay, Executive Director
SUBJECT: Meeting Notice and Agenda
DATE PREPARED: December 12, 2013

MEETING NOTICE

A meeting of the Southeast Nebraska Development District's **Executive Committee is scheduled for Thursday, DECEMBER 19, 2013. Please note that we will have the opportunity for a telephone conference connection for those that cannot attend in person.**

The meeting, with Staff present at the Lincoln office, is scheduled to begin at approximately 6:30 p.m. A current copy of the agenda is available for public inspection each workday, from 8:00 a.m. to 5:00 p.m., at SENDD's Lincoln office, 2631 "O" St.

Note to Executive Committee

Bob Mueller, Leroy Hanson, Mary Koci, Bill Wenz, Tim McDermott, Cheryl Brandenburgh, Nick Harling

Providing you have a conflict with this meeting date and will be unable to attend either in person or by telephone, **please** contact the SENDD Lincoln office and advise a staff member that you will not be present. Thank you.

MEETING AGENDA

For those calling in for the Telephone Conference (Note new numbers):

After 6:30 PM-

- Call the toll free "dial-in" number.... **1-855-332-4181**
- At prompt, enter the "conference code".... **4752560 and follow any directions.**

I. CALL TO ORDER

- A.** Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the **Open Meetings Act** is posted in the meeting room at the SENDD Office and is available for viewing by the public.
- B.** **Roll Call:** Taken by registration of members in attendance

II. MINUTES

- A.** Minutes of the November 21, 2013 SENDD Executive Committee meeting are enclosed with this notice/agenda. **A motion for approval as written/amended will be sought.**

III. AGENDA ADJUSTMENTS

IV. FINANCIAL

- A.** **Check Registry:** A copy of the November 2013 check registry report is enclosed. **A motion to accept the report as presented and/or amended will be sought.**

- B. **Revenue/Expense Report:** A copy of the November 2013 revenue/expense report is enclosed. **A motion to accept the report as presented and/or amended will be sought.**
- C. **Audit for 2014-2015:** SENDD financial statements have been “audited” by HBE Becker Meyer Love for the last three fiscal years under a three year contract. As part of the proposal for that contract we did include a clause to allow us to negotiate for up to another two years of service by HBE. Report on any negotiations with HBE for FY 2014-2015 and FY 2015-2016.

V. OLD BUSINESS

- A. **Succession Plan for SENDD Executive Director (Draft):** Further discussion on a Succession Plan as distributed in October. We would anticipate review by all SENDD Board members and would anticipate a formal review at the next Full SENDD Board meeting scheduled for Jan. 16, 2014. **Review and comments at this time.**

VI. NEW BUSINESS

- A. **Disaster and Economic Recovery and Resiliency Strategy:** As part of the 2012 CEDS, EDA has requested a separate section on a regional “Disaster and Economic Recovery and Resiliency Strategy”. SENDD staff have developed such a strategy for review/consideration/approval by the SENDD Board of Directors. See attachment of 12-pages. NOTE: A draft copy of the Strategy has been provided to the Emergency Managers for each of the 15-SEND counties for review/comment. A submittal date no later than December 31, 2013 has been approved by EDA. **Formal action is requested.**
- B. **2014 Annual Action Plan from NDED:** SENDD staff attended a “public video conference” on Dec. 10, 2013 concerning the 2014 Annual Action Plan through the Nebraska Department of Economic Development (NDED). Staff will report on updates to CDBG, NAHTF and HOME funding schedules, proposals and programs as indicated from that conference. A public comment period is open until Jan. 10, 2014. Staff have concerns on several items in the Action Plan and will be working up comments for submittal. Request to authorize Chair of SENDD Board to review proposed comments and sign letter on behalf of SENDD Board for that submittal. **Formal action is requested.**

VII. STAFF REPORTS AND REMINDERS

- A. **Newsletter:** December 2013 Newsletter
- B. **SENDD Annual Membership Dues:** Report on Dues received for FY 2013-2014 for Membership and Housing Support. See attached reports
- C. **SENDD Staff Strategic Planning:** Staff report on progress of teams and action plans. See attached SENDD action plan for 2013-2014.
- D. **NROC Meeting:** Staff report on a meeting of the Nebraska Regional Officials Council (NROC) with NDED management staff concerning Development Districts and statewide “Community Coordination Assistance.”
- E. **Next SENDD Meeting:** The next Full SENDD Board meeting is currently scheduled for January 16, 2014 to be held at the Club Room of the Hy-Vee Store at 84th and Holdrege St. in Lincoln

VIII. ADJOURNMENT