

SEND D

Southeast Nebraska Development District

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TO: SENDD –Executive Committee
FROM: David R. Taladay, Executive Director
SUBJECT: Meeting Notice and Agenda
DATE PREPARED: July 10, 2014

MEETING NOTICE

A meeting of the Southeast Nebraska Development District's **Executive Committee is scheduled for Thursday, July 17, 2014. Please note that we will have the opportunity for a telephone conference connection for those that cannot attend in person.**

The meeting, with Staff present at the Lincoln office, is scheduled to begin at approximately 6:30 p.m. A current copy of the agenda is available for public inspection each workday, from 8:00 a.m. to 5:00 p.m., at SENDD's Lincoln office, 2631 "O" St.

Note to Executive Committee

Bob Mueller, Leroy Hanson, Mary Koci, Bill Wenz, Tim McDermott, Cheryl Brandenburg, Nick Harling

Providing you have a conflict with this meeting date and will be unable to attend either in person or by telephone, ***please*** contact the SENDD Lincoln office and advise a staff member that you will not be present. Thank you.

MEETING AGENDA

For those calling in for the Telephone Conference:

After 6:30 PM-

- Call the toll free "dial-in" number.... **1-855-332-4181**
- At prompt, enter the "conference code".... **4752560 and follow any directions.**

I. CALL TO ORDER

A. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the **Open Meetings Act** is posted in the meeting room at the SENDD Office and is available for viewing by the public.

B. **Roll Call:** Taken by registration of members in attendance

II. MINUTES

A. Minutes of the June 19, 2014 full SENDD Board meeting are enclosed with this notice/agenda. **A motion for approval as written/amended will be sought.**

III. AGENDA ADJUSTMENTS

IV. FINANCIAL

A. **Check Registry:** The June 2014 check registry is still being finalized at this time. If available, a copy of the June 2014 check registry report will be distributed prior to the meeting. **A motion to accept the report as presented and/or amended will be sought.**

B. **Revenue/Expense Report:** The June 2014 bookkeeping is still being finalized at this time. If available, a copy of the June 2014 revenue/expense report will be distributed prior to the meeting. **A motion to accept the report as presented and/or amended will be sought.**

C. **REAP Contract for Technical Assistance Specialist (R-TAS):** Over the past few years, the Rural Enterprise Assistance Project (REAP) has entered into a contract with SENDD to provide a "Technical Assistance Specialist" to assist REAP clients in SENDD's service/membership area. Under the terms of the contract, the Technical Assistance Specialist provided, on a referral basis from REAP, such services as business plan compilation, advisory assistance and financial packaging to new and existing small businesses. REAP recently submitted a new contract to SENDD to provide work under the requirements of a Technical Assistance Specialist for the period of July 1, 2014 through June 30, 2015. After review, the Executive Director has entered into this contract with REAP to provide work to meet the requirements of a Technical Assistance Specialist, for the maximum amount of \$3,125. The Executive Director is requesting retroactive approval for this action. **Formal Action is requested.**

D. **Other Financial:**

V. **OLD BUSINESS**

A. **SENDD Equipment Upgrades:** Review of proposed upgrades in equipment and software.

VI. **NEW BUSINESS**

B. **EDA Annual Progress Report:** The FY 2014 EDA Annual Progress Report for year one of the three year Partnership Planning Grant plan was submitted to EDA on June 30, 2014. A copy of this report is enclosed with this meeting notice. Staff will present information from this report.

VII. **STAFF REPORTS AND REMINDERS**

A. **Newsletter:** The SENDD 2013-2014 Performance Report is to the printer and will be forwarded to the Board as finalized.

B. **2014 NADO Innovation Award:** Earlier this year, we submitted information to NADO for Innovative projects. We were recently notified that the "Regional Early Warning Sirens" application has been chosen to receive a **2014 Innovation Award from NADO**. Attached is the announcement. An award ceremony will be held as part of the NADO conference taking place in Denver, Aug 22-26.

C. **SERN Meeting:** See attached notice of the SERN meeting to be held on July 31, 2014 in Grafton, NE.

D. **Next SENDD Meeting:** The next Executive Committee meeting is currently scheduled for August 21, 2014. The next SENDD Full Board meeting is currently scheduled for September 18, 2014 to be held at the Club Room of the Hy-Vee Store at 84th and Holdrege St. in Lincoln. Attached is the corrected schedule of SENDD meetings for the fiscal year.

VIII. **ADJOURNMENT**