

SEND D

Southeast Nebraska Development District

www.sendd.org

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TO: SENDD –Executive Committee
FROM: David R. Taladay, Executive Director
SUBJECT: Meeting Notice and Agenda
DATE PREPARED: April 12, 2012

MEETING NOTICE

A meeting of the Southeast Nebraska Development District's **Executive Committee is scheduled for Thursday, April 19, 2012. Please note that we will have the opportunity for a telephone conference connection for those that cannot attend in person.**

The meeting, with Staff present at the Lincoln office, is scheduled to begin at approximately 6:30 p.m. A current copy of the agenda is available for public inspection each workday, from 8:00 a.m. to 5:00 p.m., at SENDD's Lincoln office, 2631 "O" St.

Note to Executive Committee

Bob Mueller, Leroy Hanson, Mary Koci, Eric Leichty, Bill Wenz, Marvin Yost, Steve Lade

Providing you have a conflict with this meeting date and will be unable to attend either in person or by telephone, **please** contact the SENDD Lincoln office and advise a staff member that you will not be present. Thank you.

MEETING AGENDA

For those calling in for the Telephone Conference:

After 6:30 PM-

- Call the toll free "dial-in" number.... 1-866-539-8224
- At prompt, enter the "conference code".... 3706231711 and follow any directions.

I. CALL TO ORDER

A. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the **Open Meetings Act** is posted in the meeting room at the SENDD Office and is available for viewing by the public.

B. **Roll Call:** Taken by registration of members in attendance

II. MINUTES

A. Minutes of the March 15, 2012 Full SENDD Board meeting are enclosed with this notice/agenda. **A motion for approval as written/amended will be sought.**

III. AGENDA ADJUSTMENTS

IV. FINANCIAL

A. **Check Registry:** A copy of the March, 2012 check registry report is enclosed. **A motion to accept the report as presented and/or amended will be sought.**

B. Revenue/Expense Report: A copy of the March, 2012 revenue/expense report is enclosed. **A motion to accept the report as presented and/or amended will be sought.**

C. Thayer County – CDBG #12-PP-0 CDBG Administration: SENDD staff assisted the Thayer County Board and the Thayer County Economic Development Alliance (TCEDA) in preparation and submittal of an application to the Planning Category of the Community Development Block Grant (CDBG) Program at the Nebraska Dept. of Economic Development. The County was recently awarded a grant in the amount of \$16,500 (out of a total project of \$31,500) to develop a new “Housing Market Study with Strategies for Affordable Housing” for all communities in Thayer. SENDD has proposed a contract in the amount of **\$1,500 for General Administrative services.** The Executive Director is requesting authorization to negotiate and enter into a final contract with the County. **Formal Action is requested.**

D. Other Financial:

V. OLD BUSINESS

A. Comprehensive Economic Development Strategy (CEDs): Staff report on status of contract with CRE and development of e-library and analysis by county. Staff report on status of committee meetings for counties/quadrants. Proposed schedule for completion.

B. Other Old Business:

VI. NEW BUSINESS

A. USDA-RD Intermediary Relending Program (IRP) and Nebraska Enterprise Fund Evergreen (NEF) Loan Program Application: At the March 15, 2012 Full SENDD Board meeting, the Full SENDD Board authorized the Executive Director to proceed with an application to the USDA-RD Intermediary Relending Program (IRP) as well as the Nebraska Enterprise Fund Evergreen Loan Program, with the final application to each program to be presented to the SENDD Executive Committee for approval at the April 19, 2012 meeting. SENDD is in the process submitting an application for \$152,000 of IRP funding through USDA-RD. The USDA-RD IRP state allocation application deadline is April 30, 2012. This application will include matching funds from the Nebraska Enterprise Fund (NEF), through their Evergreen Loan Program. SENDD is in the process of submitting an application for \$51,000 of Evergreen Loan Program funds through NEF. The Executive Director will be requesting final approval of the \$152,000 application to the USDA-RD Intermediary Relending Program (IRP) as well as the \$51,000 application to the Nebraska Enterprise Fund Evergreen Loan Program. **Formal Action is requested.**

B. Budget Committee (for budget review and recommendations at June Board meeting): For the 2011-2012 Budget review, the full SENDD Board had appointed the Executive Committee to act as the Budget Review Committee. At the March 15, 2012 full Board meeting, we did not have an item for that action for the 2012-2013 Budget. Since there is not a scheduled full Board meeting prior to the June meeting, for which a new budget should be acted upon, staff are requesting recommendations from the Executive Committee on how to proceed. First consideration is to continue the use of the Executive Committee as the Budget Review committee as a regular responsibility. Budget information would be expected to be ready for the May 17, 2012 Executive Committee meeting. For the previous budget year, the Executive Committee did meet in person over a lunch meeting to review the proposed budget and to develop recommendations for the full SENDD Board meeting in June. Action is requested to determine a Budget Committee meeting.

C. Nomination Committee (for Elections at June Board meeting): For the 2011-2012 Election of officer, the full SENDD Board had appointed the Executive Committee to act as the Nominating Committee. At the March 15, 2012 full Board meeting, we did not have an item for that action for

the 2012-2013 Elections. Since there is not a scheduled full Board meeting prior to the June meeting, staff are requesting recommendations from the Executive Committee on how to proceed. First consideration is to continue the use of the Executive Committee as the Nominating Committee as a regular responsibility. For the previous elections, the Executive Committee did meet in person over a lunch meeting to review the proposed slate of officers and to develop recommendations for the full SENDD Board meeting in June. Action is requested to determine a Nominating Committee meeting.

VII. STAFF REPORTS AND REMINDERS

A. Newsletter:

B. Next meeting: Next Executive Committee meeting scheduled for May17, 2012.

VIII. ADJOURNMENT