

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE
MINUTES OF THE SEPTEMBER 22, 2016 MEETING

A special meeting of the Southeast Nebraska Development District's Executive Committee was scheduled and held on Thursday, September 22, 2016. This meeting was conducted via teleconference.

I. CALL TO ORDER

A. The meeting was called to order by SENDD Chair Lisa Hurley at approximately 4:01 P.M at the conference room located at 1600 Windhoek Drive in Lincoln. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room at the SENDD Office and is available for viewing by the public. The SENDD Executive Committee reserves the right to go into executive session in accordance with Section 84-1410.

B. Roll call: The following 6 Executive Committee members were present: Lisa Hurley, York County Development Corp.; Kurt Bulgrin, York Co.; Tim McDermott, Saline Co.; Cheryl Brandenburgh, Black Hills Energy; Paul Lambert, Jeff Henry Chevrolet and Roger Glawatz, Seward Co.

Executive Committee members absent (1): Erich Tiemann, Gage Co.

SENDD Staff members present were Craig Eberle, Lincoln

II. NEW BUSINESS

A. SEND Health Insurance: Eberle informed the SENDD Executive Committee about the employee health insurance plan. He is reviewing the quotes from Blue Cross-Blue Shield that he received just before the meeting, as well as another carrier. He has reached out to NACO to visit with them about SENDD's eligibility and rates with the NACO plan. There was some discussion by the Executive Committee about the potential options. It was agreed to pursue reviewing the Blue Cross-Blue Shield plan with NACO so that different scenarios can be considered. No formal action was required on the SENDD Health Insurance agenda item and none taken.

B. Long Distance Plan – Humboldt Office: Eberle advised the SENDD Executive Committee about the phone and internet plan's at Humboldt. He indicated that Jim Warrelman from the SENDD-Lincoln office met with a representative from Windstream to go over options. A copy of a new proposal for the Humboldt office was distributed prior to the meeting. They will continue to negotiate with Windstream on a plan and have long distance and high speed internet installed at the Humboldt office in the near future. No formal action was required on the Long Distance Plan – Humboldt Office agenda item and none taken.

C. Humboldt Office: Eberle informed the SENDD Executive Committee that Jim Warrelman and Mike Champion looked at a potential new office space in Humboldt. A report of proposed improvements was distributed prior to the meeting. There was some discussion by the SENDD Executive Committee after the report by Eberle. No formal action was required on the Humboldt Office agenda item and none taken.

D. Job Description and Posting – Executive Director Position: Chair Hurley went over the Executive Director job position that was distributed to the Executive Committee prior to the meeting. Some changes were suggested to the job description, as well as making sure that it was reviewed by an attorney prior to posting. There was some discussion on timetables and interview structure. No formal action was required on the June 30, 2016 Excess Annual Personal Leave Settlement agenda item and none taken.

E. Bank Resolutions/Signature Cards: Eberle advised the SENDD Executive Committee about the Bank Signature cards. He indicated that resolutions have been prepared and presented to the SENDD Executive Committee to remove current signors and add new ones. SENDD has various accounts at five different banks. He indicated that a separate motion will be needed for each account.

At this time, Board Chair Hurley called for a motion on the resolution for signatures on Southeast Nebraska Development District (SEND) bank accounts with Wells Fargo. Moved by Brandenburg, seconded by Bulgrin to approve a resolution authorizing changes to all SEND bank accounts with Wells Fargo, including authorizing the current Board Chair and Interim Director to be added as signors. This resolution was approved as presented. Chair Hurley then proceeded with a roll call voice vote. Hurley: Yes; Bulgrin: Yes; McDermott: Yes; Brandenburg: Yes; Lambert: Yes; Glawatz: Yes. Motion passed unanimously on the roll call voice vote.

Board Chair Hurley then called for a motion on the resolution for signatures on Southeast Nebraska Development District bank accounts with Great Western Bank. Moved by Bulgrin, seconded by McDermott to approve a resolution authorizing changes to all SEND bank accounts with Great Western Bank, including authorizing the current Board Chair and Interim Director to be added as signors. This resolution was approved as presented. Chair Hurley then proceeded with a roll call voice vote. Hurley: Yes; Bulgrin: Yes; McDermott: Yes; Brandenburg: Yes; Lambert: Yes; Glawatz: Yes. Motion passed unanimously on the roll call voice vote.

Board Chair Hurley then called for a motion on the resolution for signatures on Southeast Nebraska Development District bank accounts with US Bank. Moved by McDermott, seconded by Brandenburg to approve a resolution authorizing changes to all SEND bank accounts with US Bank, including authorizing the current Board Chair and Interim Director to be added as signors. This resolution was approved as presented. Chair Hurley then proceeded with a roll call voice vote. Hurley: Yes; Bulgrin: Yes; McDermott: Yes; Brandenburg: Yes; Lambert: Yes; Glawatz: Yes. Motion passed unanimously on the roll call voice vote.

Board Chair Hurley then called for a motion on the resolution for signatures on Southeast Nebraska Development District bank accounts with Union Bank & Trust. Moved by Bulgrin, seconded by Lambert to approve a resolution authorizing changes to all SEND bank accounts with Union Bank & Trust, including authorizing the current Board Chair and Interim Director to be added as signors. This resolution was approved as presented. Chair Hurley then proceeded with a roll call voice vote. Hurley: Yes; Bulgrin: Yes; McDermott: Yes; Brandenburg: Yes; Lambert: Yes; Glawatz: Yes. Motion passed unanimously on the roll call voice vote.

Board Chair Hurley then called for a motion on the resolution for signatures on Southeast Nebraska Development District bank accounts with Pinnacle Bank. Moved by McDermott, seconded by Glawatz to approve a resolution authorizing changes to all SEND bank accounts with Pinnacle Bank, including authorizing the current Board Chair and Interim Director to be added as signors. This resolution was approved as presented. Chair Hurley then proceeded with a roll call voice vote. Hurley: Yes; Bulgrin: Yes; McDermott: Yes; Brandenburg: Yes; Lambert: Yes; Glawatz: Yes. Motion passed unanimously on the roll call voice vote.

F. Personnel Issue: Discussion about a personnel issue. Brandenburg made a motion to go into executive session to discuss this personnel issue for the prevention of needless injury to the reputation of an individual. Seconded by Glawatz. Chair Hurley then proceeded with a roll call voice vote. Hurley: Yes; Bulgrin: Yes; McDermott: Yes; Brandenburg: Yes; Lambert: Yes; Glawatz: Yes. Motion passed unanimously on the roll call voice vote. Chair Hurley re-stated that it had been moved and seconded to move into closed session for the prevention of needless injury to the reputation of an individual, while designating to remain in the executive session Hurley, Bulgrin, McDermott, Brandenburg, Glawatz, Lambert, and Interim Director Eberle. The Executive Committee moved into executive session at 4:56 p.m.

At 5:15 p.m. Brandenburg left the meeting and executive session. At 5:40 Lambert left the meeting and executive session. At 5:45 the Interim Director was excused from the executive session. In an open session, a motion was made by Glawatz to move out of executive session, seconded by McDermott. Chair Hurley then proceeded with a roll call voice vote. Chair Hurley then proceeded with a roll call voice vote. Hurley: Yes; Bulgrin: Yes; McDermott: Yes; Glawatz: Yes. Motion passed unanimously on the roll call voice vote. The Executive Committee moved out of executive session at 5:50 p.m.

A motion was made by McDermott, seconded by Bulgrin to approve an additional \$2,000/month salary increase for the Interim Director, with any additional mileage traveling to the SEND-Lincoln office to only be considered as part of the commute. Chair Hurley then proceeded with a roll call voice vote. Hurley: Yes; Bulgrin: Yes; McDermott: Yes; Glawatz: Yes. Motion passed unanimously on the roll call voice vote.

III. ADJOURNMENT

There being no further business to come before the SENDD Executive Committee, Chair Hurley called for a motion from the SENDD Executive Committee to adjourn the meeting. This motion was moved by Bulgrin, seconded by Glawatz. Chair Hurley then proceeded with a roll call voice vote. Hurley: Yes; Bulgrin: Yes; McDermott: Yes; Glawatz: Yes. Motion passed unanimously on the roll call voice vote. The meeting was adjourned at approximately 5:56 P.M.

Respectfully Submitted:



Craig Eberle
Secretary Pro Tem