

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE SEPTEMBER 15, 2016 MEETING

The scheduled quarterly meeting of the Board of Directors of the Southeast Nebraska Development District (SENDDD) was called to order by SENDDD Chair Lisa Hurley at approximately 7:07 P.M. at the Country Inn and Suites conference room located at 5353 No. 27th Street in Lincoln.

I. CALL TO ORDER

A. Chair Hurley began the meeting by stating the following: Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act is posted in the meeting room and is available for viewing by the public.

B. Roll call: Roll call was taken by registration, which showed the following 19 Board members present: Kurt Bulgrin, York County; Les Agena, Johnson Co.; Leroy Hanson, Saunders Co.; Roger Glawatz, Seward Co.; Charles (Ron) Hauptman, Otoe Co.; Bob Mueller, Fillmore Co.; Jim Peterson, Cass Co.; Ron Seitz, Pawnee Co.; Gale Pohlmann, Jefferson Co.; Stephanie Shrader, Private Business Consultant – Nebraska City; TiAnn Allen, Tri Valley Bank; Jerry Divis, Divis Planning Service; Matt Raber, First Tri County Bank; Cheryl Brandenburgh, Black Hills Energy; Lisa Hurley, YCDC; Bob Berggren, Rose Colored Glass; Paul Lambert, Jeff Henry Chevrolet; Patt Lentfer, Fillmore County Development Corp.; Brook Aken, OPPD.

Board members absent (8) include: Dave Bruning, Thayer Co.; Erich Tiemann, Gage County; Bob Hutton, Nemaha County; Jim Standerford, Richardson Co.; Mike Smith, Polk County; Tim McDermott, Saline Co.; Daryl Long, Peru State College; Jeff Reynolds, REAP.

Staff members present were Dave Taladay, Craig Eberle and Judi Meyer of the SENDDD-Lincoln office.

Guests included Pat Meyer and Yan Xi with HBE Becker, Meyer, Love, LLP; Pam Bourne with Woods & Aitken, LLP.

C. Board Membership: Pat Coldiron is moving out of the SENDDD district and has submitted her resignation from the SENDDD Board of Directors. She was serving as a Non-Governmental Representative on the SENDDD Board. No action needed on the Board Membership agenda item and none taken.

Filling of Open Board Member Vacancies: Brook Aken is an Economic Development Coordinator with Omaha Public Power District. Brook is up for nomination to occupy a vacant Non-Governmental Representative position on the SENDDD Board of Directors. This position term would end on June 30, 2017. Chair Hurley called for a motion to accept Ms. Aken's nomination to the SENDDD Board of Directors. Moved by Shrader, seconded by Hanson to approve the nomination of Brook Aken to occupy a vacant Non-Governmental Representative position on the SENDDD Board of Directors. Motion passed unanimously on a vote by acclamation.

II. MINUTES

Minutes of the August 18, 2016 SENDDD Executive Committee Meeting and September 6, 2016 Special SENDDD Executive Committee were distributed prior to the meeting. Chair Hurley asked the Full SENDDD Board of Directors if there were any corrections or additions to the previous meeting(s) minutes. With no corrections or additions from the Full SENDDD Board, Chair Hurley called for a motion to approve the minutes of the August 18, 2016 SENDDD Executive Committee Meeting and September 6, 2016 Special SENDDD Executive Committee meeting as presented. Moved by Divis, seconded by Mueller to approve the minutes of the August 18, 2016 SENDDD Executive Committee Meeting and September 6, 2016 Special SENDDD Executive Committee meeting as presented. Motion passed unanimously on a vote by acclamation.

III. AGENDA ADJUSTMENTS

There were no agenda adjustments at this time.

IV. FINANCIAL

A. Check Registry: A copy of the August 2016 Check Registry report was distributed prior to the meeting. Taladay briefed the SENDD Board of Directors on the August 2016 Check Registry report. At the conclusion of the check registry report overview by Taladay, Chair Hurley called for a motion. Moved by Lambert, seconded by Agena to approve the August 2016 Check Registry report as previously distributed. Motion passed unanimously on a vote by acclimation.

B. Revenue/Expense Report: Eberle indicated that the final June 2016, July 2016 and August 2016 bookkeeping is still being finalized. Thus there are no revenue/expense reports to review at this time. No action needed on the Revenue/Expense Report agenda item and none taken.

C. HBE Presentation of SENDD Annual Financial Statements and Report of CPA: Pat Meyer and Yan Xi of HBE Becker, Meyer, Love, LLP presented the reports for the financial status of SENDD during the 2015-2016 Fiscal Year. A copy of the FY 2015-2016 draft financial statements were distributed to the SENDD Board of Directors prior to the meeting. After review of the presentation and financial reports, Chair Hurley called for a motion to approve the 2015-2016 SENDD Audited Financial Statements as presented. Moved by Allen, seconded by Mueller. Motion passed unanimously on a vote by acclimation.

D. Lease Agreement for New SENDD Office: On July 27, 2016, SENDD negotiated and entered into a five year lease with Lincoln North Creek, L.L.C. on a new office space. This office space is located at 2100 Fletcher Ave, Ste. 100 in Northwest Lincoln. Distributed with the meeting agenda was a copy of the signed lease agreement. Taladay informed the SENDD Board of Directors about the new lease agreement. After discussion, Chair Hurley called for a motion to approve 5 year lease with Lincoln North Creek, L.L.C. as presented. Moved by Bulgrin, seconded by Glawatz. Motion passed unanimously on a vote by acclimation.

E. Contracts: The Chair has requested the ability to have a consent vote to authorize the Executive Director to negotiate and enter into final contracts for the following proposed contracts between SENDD, organizations and/or communities/counties for services as identified.

Perennial Public Power District – USDA-RD REDLG RLF Administration: Eberle briefed the SENDD Board of Directors on this proposed contract with Perennial Public Power District. This contract would be for administration of their REDLG-RLF program. After a brief discussion by the SENDD Board of Directors, Chair Hurley called for a motion. Moved by Hauptman, seconded by Brandenburg to authorize the SENDD Executive Director to negotiate and enter into a contract not to exceed of \$5,000 for administration of the Perennial Public Power District REDLG-RLF. Motion carried on a vote by acclimation.

F. Recommendation from Budget Committee for SENDD Budget 2016-2017: Distributed prior to the SENDD Board meeting were the revised documents for the SENDD FY 2016-2017 budget. The SENDD Executive/Budget Committee met prior to the meeting to review these budget documents. They recommended the SENDD FY 2016-2017 budget to be approved by the Full SENDD Board of Directors as presented. Eberle went over the budget documents with the Board. Discussion by the SENDD Board followed the overview by Eberle. Chair Hurley called for a motion to adopt the SENDD FY 2016-2017 budget as recommended by the SENDD Executive/Budget Committee. Moved by Agena, seconded by Mueller. Motion passed unanimously on a vote by acclimation.

V. OLD BUSINESS

A. Executive Director Reports: Taladay provided the SENDD Board of Directors with a report of items implemented by the Executive Director since 2009. A discussion followed the report by Taladay. No action needed on the Executive Director Reports agenda item and none taken.

B. SENDD Certified Economic Development Strategy (CEDs): Meyer delivered a presentation to the SENDD Board of Directors on the SENDD CEDs. This document is due to the Economic Development Administration (EDA) on 6-30-17. This presentation included some background history, what has been accomplished to date,

as well as an upcoming timeline for regional meetings. A discussion followed the presentation by Meyer. No action needed on the SENDD Certified Economic Development Strategy (CEDS) agenda item and none taken.

VI. NEW BUSINESS

A. Election of SENDD FY 2016-2017 Officers: During the meeting held on May 26, 2016, members of the SENDD Executive/Nominating Committee (Executive Committee serves as the Nominating Committee) developed a slate of nominees to serve as officers during the 2016-2017 SENDD Fiscal Year. The slate of nominees that were agreed upon by SENDD Executive Committee are as follows.

Chair: Lisa Hurley, York County Development Corporation (YCDC)
Vice Chair: Kurt Bulgrin, York County
Secretary: Tim McDermott, Saline County
Treasurer: Cheryl Brandenburgh, Black Hills Energy

With no additional nominations from the SENDD Board of Directors, Chair Hurley called for a motion to approve the slate of officers as presented by the SENDD Executive/Nominating Committee. Moved by Shrader, seconded by Mueller to approve the SENDD officers for FY 2016-2017 as presented and recommended by the SENDD Executive/Nominating Committee. Motion passed unanimously on a vote by acclamation.

VII. STAFF REPORTS AND REMINDERS

SENDD staff present at the meeting provided updates to the Full SENDD Board on the following:

- A. Newsletter: The September Newsletter is currently being drafted and will be distributed by the end of the month.
- B. Southeast Nebraska Resource Network Meeting (SERN): The last SERN meeting was held on August 25, 2016 in York. A copy of the meeting minutes were distributed with the meeting agenda. The next meeting will be held in Auburn on October 20, 2016.
- C. SENDD Membership and Housing Dues Requests FY 2016-2017: Taladay reported on the status of SENDD membership and housing dues for FY 2016-2017. Dues packets have now been sent out to the counties and communities. Membership and housing dues are continuing to come in.
- D. Statewide Housing Consortia: Taladay brief the SENDD Board of Directors on the Statewide Housing Consortia. The next meeting is scheduled for September 19th in Lincoln.
- E. Southeast Nebraska Partners for Progress (SE P4P)/Strategic Economies Together (SET): Eberle advised the SENDD Board about the status of this process. The next meeting is scheduled for September 30th.
- F. Nebraska Business Credit Collaborative: Eberle attended the first quarterly meeting at the Federal Reserve Bank in Omaha. He indicated that there was a good initial discussion by the group. The next meeting will likely be later this fall after a survey of the participants is conducted.
- G. NROC 4th Annual Training Conference: SENDD staff attended this training conference in Kearney. A copy of the brochure was distributed with the meeting agenda. A brief report was provided.
- H. MINK Meeting: The next MINK meeting is scheduled for September 29, 2016 in Falls City.
- I. Future SENDD Board Meetings: The next SENDD Executive Committee meeting is scheduled for October 20, 2016. The next Full SENDD Board meeting is scheduled for January 19, 2017.

At this time Les Agena excused himself from the meeting.

J. Executive Session Meeting: Bulgrin made a motion to go into executive session with legal counsel to protect the public's interest. Seconded by Shrader. Motion passed unanimously on a vote by acclimation. The SENDD Board of Directors moved into executive session at 8:11 P.M.

In an open session, a motion was made by Mueller to move out of executive session, seconded by Seitz. Motion passed unanimously on a vote by acclimation. The SENDD Board of Directors moved out of executive session at 9:02 P.M.

K. Executive Session Meeting Regarding Personnel Matter: Executive Director Taladay was invited back to the meeting. Mueller made a motion to go into executive session regarding a personnel matter for the prevention of needless injury to the reputation of an individual. Seconded by Glawatz. Motion passed unanimously on a vote by acclimation. The SENDD Board of Directors moved in to executive session at 9:03 P.M.

In an open session, a motion was made by Mueller to move out of executive session, seconded by Lentfer. Motion passed unanimously on a vote by acclimation. The SENDD Board of Directors moved out of executive session at 9:16 P.M.

At 9:17 P.M. Taladay tendered his resignation as Executive Director of the Southeast Nebraska Development District. Bulgrin made a motion to accept his resignation, seconded by Glawatz. Motion passed on a vote by acclimation, with Aken abstaining.

Discussion continued. Peterson, who wanted to go on record that every consideration to evaluate and possibly work with Taladay on a different position be made. Divis made a motion for the Board of Directors to give approval to the Executive Committee to evaluate either an open position or to negotiate a severance package with Taladay. This motion was seconded by Glawatz and approved on a vote by acclimation.

Brandenburgh made a motion to approve the SENDD succession plan that is currently in place, seconded by Bulgrin. Motion passed unanimously on a vote by acclimation.

VIII. ADJOURNMENT

There being no further business to come before the Full SENDD Board of Directors, Chair Hurley called for a motion to adjourn the meeting. This motion was moved by Allen, seconded by Shrader. Motion passed unanimously on a vote by acclimation. The meeting was adjourned at approximately 9:27 P.M.

Respectfully Submitted:



Craig Eberle
Secretary Pro Tem