

SEND D

Southeast Nebraska Development District

AGENDA

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
SEPTEMBER 21, 2017
6:30 P.M. (MEAL)
7:00 P.M. (BUSINESS MEETING)
COUNTRY INN & SUITES – BOARD ROOM
5353 N. 27TH STREET; LINCOLN, NE 68521

- I. CALL TO ORDER
- II. ADOPT AGENDA
- III. APPROVAL OF MINUTES – AUGUST 17, 2017 SENDD EXECUTIVE COMMITTEE MEETING
- IV. TREASURER’S REPORT
 1. CHECK REGISTRY REPORT – AUGUST 2017
 2. REVENUE-EXPENSE REPORT – JUNE, JULY & AUGUST 2017
- V. COMMITTEE REPORTS:
 1. PERSONNEL COMMITTEE REPORT
 2. BUDGET AND FINANCE COMMITTEE REPORT
- VI. NEW BUSINESS:
 1. **ACTION ITEM**- CONTRACTS:
 - A. CONSIDERATION TO ENTER INTO A CONTRACT WITH THE NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT FOR DEVELOPMENT DISTRICT FUNDING IN FY 2017-2018.
 2. **DISCUSSION ITEM**- BUTLER COUNTY MEMBERSHIP
 3. **DISCUSSION ITEM**- SENDD PERSONNEL MANUAL
- VII. OLD BUSINESS:
 1. **ACTION ITEM**- AMENDING SENDD TRAVEL POLICIES FOR COMPANY CREDIT CARDS
 2. SENDD AUDIT UPDATE- DANA F. COLE AND COMPANY (PLEASE SEE ATTACHED ACTION ITEM)
 3. SENDD BOARD MEMBER TO FILL NON-GOVERNMENTAL-PRIVATE SECTOR VACANT BOARD MEMBER POSITION
 4. SENDD CERTIFIED ECONOMIC DEVELOPMENT STRATEGY (CEDs) UPDATE
 5. SENDD ACCOUNTING/BOOKKEEPING SOFTWARE
- VIII. OTHER BUSINESS:
 1. SENDD INTERNAL CONTROL POLICY CHANGE-REQUIRING TWO AUTHORIZED SIGNATURES ON ALL CHECKS OVER \$1,000 (PLEASE SEE ATTACHED ACTION ITEM)
 2. SENDD INTERN
- IX. STATUS/STAFF REPORTS:
 1. COMMUNITY AND REGIONAL PLANNING ACTIVITIES (SEE ATTACHED)

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2. SERN/SET P4P UPDATES
 - A. NEXT SERN MEETING: THURSDAY, SEPTEMBER 28, 2017 @ ROSE COLORED GLASS – STROMSBURG
 - B. NEXT SET P4P MEETING: FRIDAY, OCTOBER 6, 2017 AT KIMMEL RESEARCH CENTER – NEBRASKA CITY
3. SENDD MEMBERSHIP/HOUSING DUES FY 2017-2018 UPDATE

- X. REPORT OF BOARD CHAIRPERSON

- XI. REPORT OF EXECUTIVE DIRECTOR

- XII. NEXT MEETING
 1. SENDD EXECUTIVE COMMITTEE: OCTOBER 19, 2017 AT NOON AT THE SENDD LINCOLN OFFICE
 2. POTENTIAL NEED FOR SENDD BOARD MEETING IN NOVEMBER (THURSDAY, NOVEMBER 16, 2017 – SCHEDULED SENDD EXECUTIVE COMMITTEE MEETING)

- XIII. EXECUTIVE SESSION REGARDING PERSONNEL MATTER – DISCUSSION OF JOB PERFORMANCE

- XIV. ADJOURN

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