

SEND D

Southeast Nebraska Development District

www.sendd.org

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TO: SENDD Executive Committee
FROM: Craig Eberle, Interim Director
SUBJECT: Meeting Notice and Agenda
DATE PREPARED: September 20, 2016

MEETING NOTICE

A **Special Meeting** of the Southeast Nebraska Development District's **Executive Committee is scheduled for Thursday, September 22, 2016**. The Board Chair has called this meeting for limited discussion of special work items. **Please note that we will have the opportunity for a telephone conference connection for those that cannot attend in person.**

The meeting will commence at the Southeast Nebraska Development District (SEND D) office, 2100 Fletcher Ave, Ste. 100, Lincoln, Nebraska, 68521 and is scheduled to begin at approximately 4:00 p.m. A current copy of the agenda is available for public inspection each workday, from 8:00 a.m. to 5:00 p.m., at SEND D's Lincoln office, 2100 Fletcher Ave, Ste. 100; Lincoln, NE 68521. The SEND D Executive Committee reserves the right to go into executive session in accordance with Section 84-1410.

Note to Executive Committee

Lisa Hurley, Kurt Bulgrin, Tim McDermott, Cheryl Brandenburgh, Erich Tiemann, R. Paul Lambert, Roger Glawatz

Providing you have a conflict with this meeting date and will be unable to attend, please contact the Board Chair, Lisa Hurley (402-326-1165) and advise her that you will not be present. Thank you.

MEETING AGENDA

For those calling in for a Telephone Conference:

After 4:00 PM-

- Call the toll free "dial-in" number.... 1-855-332-4181
- At prompt, enter the "conference code".... 4752560 and follow any directions.

I. CALL TO ORDER

A. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the **Open Meetings Act** is posted in the meeting room and is available for viewing by the public.

B. Roll Call: Taken by roll call of members in attendance.

II. NEW BUSINESS

A. SEND D Health Insurance: Discussion and update on health insurance plan options for staff. **Formal action may be requested.**

B. Long Distance Plan – Humboldt Office: Discussion about bundling and long distance plan at the SEND D-Humboldt office. **Formal action may be requested.**

C. Humboldt Office: Discussion and update on office space in Humboldt. **Formal action may be requested.**

- D. **Job Description and Posting – Executive Director Position:** Discussion about developing job description and advertising of the SENDD Executive Director position. **Formal action may be requested.**
- E. **Bank Resolutions/Signature Cards:** Consideration of Resolutions to authorize the SENDD Board Chair, Vice Chair, Treasurer, as well as the SENDD Interim Director to be added to SENDD bank accounts. **Formal action is requested.**
- F. **Personnel Issue:** Discussion about a personnel issue. An Executive Session will be requested for this discussion. **Formal Action is requested.** Further discussion on actions after the Executive Session will be reviewed. **Formal action may be needed.**

III. ADJOURNMENT