

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE
MINUTES OF THE OCTOBER 16, 2014 MEETING

The regularly scheduled monthly meeting of the Southeast Nebraska Development District's Executive Committee was scheduled and held on Thursday, October 16, 2014. This meeting was conducted via teleconference.

I. CALL TO ORDER

A. The meeting was called to order by SENDD Vice Chair Leroy Hanson at approximately 6:31 P.M. at the SENDD-Lincoln office. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act was posted in the meeting room at the SENDD Office and is available for viewing by the public.

B. Roll call: The following 5 SENDD Executive Committee members were present: Leroy Hanson, Saunders Co.; Mary Koci, Seward Co.; Bill Wenz, At Large Representative; Cheryl Brandenburg, Black Hills Energy; and Nick Harling, American National Bank.

Executive Committee members absent (2): Robert Mueller, Fillmore Co.; and Tim McDermott, Saline Co.

SENDD Staff members present were Dave Taladay, SENDD-Lincoln office; and Craig Eberle, SENDD Western Field Office.

II. MINUTES

The previous Full SENDD Board meeting minutes from the September 18, 2014 meeting were included in the meeting packet that was sent out to the SENDD Executive Committee. Vice Chair Hanson asked the Executive Committee members in attendance if there were any corrections or additions to the previous meeting minutes. With no corrections or additions from the SENDD Executive Committee, Vice Chair Hanson called for a motion. Moved by Koci, seconded by Harling to approve the minutes of the September 18, 2014 Full SENDD Board Meeting as presented. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

III. AGENDA ADJUSTMENTS

SENDD Executive Director Taladay presented one agenda adjustment to the SENDD Executive Committee. This agenda adjustment is to be included under the IV. Financial section (Agenda Item L). The agenda adjustment is to be titled: *Corporate Authorization Resolution – for SENDD PL (Personal Leave Account) Signatures for Certificate of Deposit at Union Bank and Trust*. A copy of the agenda adjustment was distributed to the Executive Committee members prior to the meeting. A formal motion on this agenda adjustment will be sought. Vice Chair Hanson called for motion. Moved by Brandenburg, seconded by Wenz to approve adding the agenda adjustment as presented. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

IV. FINANCIAL

A. Check Registry: A copy of the September 2014 Check Registry report was sent out with the meeting agenda. Taladay briefed the SENDD Executive Committee on the check registry report. He indicated that checks paid out and received were typical for this time of year. SENDD membership and housing dues payments for FY 2014-2015 make up most of the revenues for October. Upon conclusion of the briefing by Taladay, Vice Chair Hanson called for a motion. Moved by Hanson, seconded by Koci to approve the September 2014 Check Registry report as previously distributed. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

B. Revenue/Expense Report: Copies of the June 2014, July 2014, August 2014 and September 2014 revenue/expense reports were sent out with the meeting packet. Taladay and SENDD Business Loan Officer

Eberle briefed the Executive Committee on these revenue/expense reports. The June 2014 revenue/expense report includes the final audit adjustments for FY 2013-2014. This report represents the entire FY 2013-2014 operating year. Overall expenses were less than budgeted figures as well as revenues. Total surplus was positive but less than anticipated. Salaries and personal leave bank was less due to reduced staff. The \$19,000 of equipment expenses was not realized as the software and equipment upgrades were not processed by 6-30-14.

The revenue/expense reports for July 2014, August 2014 and September 2014 were also discussed. These reports represent 1/3 of SENDD's FY 2014-2015. The actual revenues and expenses are being compared to the FY 2015 budget adopted by the SENDD Board of Directors at the June 19, 2014 Board meeting. Projected revenues are high due to SENDD FY 2014-2015 membership dues being paid by counties and communities. Executive Committee Member Brandenburg indicated that interest expense for FY 2014 finished about \$1,000 higher than what was budgeted. Interest expense for FY 2015 is also being projected to exceed budgeted figures by more than \$1,000. Eberle responded by stating that he went off of estimated figures as of April 2014 when determining the FY 2014-2014 budget. The interest expense figure increased substantially when final FY 2014 audit adjustments were calculated. He will review this figure and likely make an adjustment on the amended FY 2014-2015 SENDD Budget in January.

After the overview by Taladay and Eberle, Vice Chair Hanson proceeded to seek a motion on each revenue/expense report separately. Vice Chair Hanson called for a motion on the June 2014 revenue/expense report. Moved by Koci, seconded by Brandenburg to approve the June 2014 revenue/expense report as previously distributed. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote. Vice Chair Hanson then called for a motion on the July 2014 revenue/expense report. Moved by Wenz, seconded by Harling to approve the July 2014 revenue/expense report as previously distributed. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote. Vice Chair Hanson then called for a motion on the August 2014 revenue/expense report. Moved by Hanson, seconded by Koci to approve the August 2014 revenue/expense report as previously distributed. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote. Vice Chair Hanson then called for a motion on the September 2014 revenue/expense report. Moved by Brandenburg, seconded by Harling to approve the September 2014 revenue/expense report as previously distributed. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

C. Humboldt – NAHTF #14-TFHO-3S018: SENDD staff assisted the City Humboldt in an application to the Nebraska Department of Economic Development (NDED) for a project under the Annual Cycle of the Nebraska Affordable Housing Program (NAHP). The City has been awarded \$166,485 of Nebraska Affordable Housing Trust Funds (NAHTF) to implement a program of owner-occupied housing rehabilitation (at least 5 units) and to include demolition activities for at least 2 units of severely deteriorated housing. The Executive Director is requesting authorization to negotiate and enter into two contracts for implementation of the program: 1. Housing Program Management in an amount not to exceed of \$13,400; 2. Lead Testing in an amount not to exceed of \$7,500.

Taladay addressed the SENDD Executive Committee on the Humboldt NAHTF OOR/Demolition project. These are trust funds that will be used for both owner-occupied rehabilitation and demolition. The SENDD administration contract for this project is already in place. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion. It was decided that one motion would be accepted for both contracts. Moved by Koci, seconded by Brandenburg to authorize the Executive Director to negotiate and enter into a Housing Program Management contract in an amount not to exceed of \$13,400, as well as a Lead Testing contract in an amount not to exceed of \$7,500 for the Humboldt NAHTF OOR/Demolition project. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

D. Humboldt – CDBG #14-HO-3S056: SENDD staff assisted the City of Humboldt in an application to the Nebraska Department of Economic Development (NDED) for a project under the Owner-Occupied Rehabilitation category of the Community Development Block Grant (CDBG) program. The City has been awarded \$221,045 of CDBG funds to implement a program of owner-occupied housing rehabilitation for at least 7 units. The Executive Director is requesting authorization to negotiate and enter into two contracts for implementation of the program: 1. Housing Program Management in an amount not to exceed of \$17,500; 2. Lead Testing in an amount not to exceed of \$10,500.

Taladay addressed the SENDD Executive Committee on the Humboldt CDBG OOR project. He stated that the next few projects on the Executive Committee meeting agenda are similar housing projects for owner occupied rehabilitation in these communities. Administration contract are already in place for these projects. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion on both contracts. Moved by Wenz, seconded by Koci to authorize the Executive Director to negotiate and enter into a Housing Program Management contract in the amount not to exceed of \$17,500, as well as a Lead Testing contract in the amount not to exceed of \$10,500 for the Humboldt CDBG OOR program. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

E. Tecumseh – CDBG #14-HO-3S057: SENDD staff assisted the City of Tecumseh in an application to the Nebraska Department of Economic Development (NDED) for a project under the Owner-Occupied Rehabilitation category of the Community Development Block Grant (CDBG) program. The City has been awarded \$329,750 of CDBG funds to implement a program of owner-occupied housing rehabilitation for at least 10 units. The Executive Director is requesting authorization to negotiate and enter into two contracts for implementation of the program: 1. Housing Program Management in an amount not to exceed \$25,000; 2. Lead Testing in an amount not to exceed \$15,000.

Taladay addressed the SENDD Executive Committee on the Tecumseh CDBG OOR project. He stated that this project is similar to the Humboldt CDBG OOR project, only for a higher contract amount to do more homes. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion on both contracts. Moved by Brandenburg, seconded by Koci to authorize the Executive Director to negotiate and enter into a Housing Program Management contract in the amount not to exceed of \$25,000, as well as a Lead Testing contract in the amount not to exceed of \$15,000 for the Tecumseh CDBG OOR program. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

F. Nebraska City – CDBG #14-HO-3S058: SENDD staff assisted the City of Nebraska City in an application to the Nebraska Department of Economic Development (NDED) for a project under the Owner-Occupied Rehabilitation category of the Community Development Block Grant (CDBG) program. The City has been awarded \$267,748 of CDBG funds to implement a program of owner-occupied housing rehabilitation for at least 8 units. The Executive Director is requesting authorization to negotiate and enter into two contracts for implementation of the program: 1. Housing Program Management in an amount not to exceed of \$20,000; 2. Lead Testing in an amount not to exceed of \$12,000.

Taladay addressed the SENDD Executive Committee on the Nebraska City CDBG OOR project. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion on both contracts. Moved by Hanson, seconded by Brandenburg to authorize the Executive Director to negotiate and enter into a Housing Program Management contract in the amount not to exceed of \$20,000, as well as a Lead Testing contract in the amount not to exceed of \$12,000 for the Nebraska City CDBG OOR program. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

G. Hebron – CDBG #14-HO-3S059: SENDD staff assisted the City of Hebron in an application to the Nebraska Department of Economic Development (NDED) for a project under the Owner-Occupied Rehabilitation category of the Community Development Block Grant (CDBG) program. The City has been

awarded \$267,748 of CDBG funds to implement a program of owner-occupied housing rehabilitation for at least 8 units. The Executive Director is requesting authorization to negotiate and enter into two contracts for implementation of the program: 1. Housing Program Management in an amount not to exceed of \$20,000; 2. Lead Testing in an amount not to exceed of \$12,000.

Taladay addressed the SENDD Executive Committee on the Hebron CDBG OOR project. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion on both contracts. Moved by Koci, seconded by Wenz to authorize the Executive Director to negotiate and enter into a Housing Program Management contract in the amount not to exceed of \$20,000, as well as a Lead Testing contract in the amount not to exceed of \$12,000 for the Hebron CDBG OOR program. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

H. York – CDBG #14-HO-3S060: SENDD staff assisted the City of York in an application to the Nebraska Department of Economic Development (NDED) for a project under the Owner-Occupied Rehabilitation category of the Community Development Block Grant (CDBG) program. The City has been awarded \$267,748 of CDBG funds to implement a program of owner-occupied housing rehabilitation for at least 8 units. The Executive Director is requesting authorization to negotiate and enter into two contracts for implementation of the program: 1. Housing Program Management in an amount not to exceed of \$20,000; 2. Lead Testing in an amount not to exceed of \$12,000.

Taladay addressed the SENDD Executive Committee on the York CDBG OOR project. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion on both contracts. Moved by Brandenburg, seconded by Koci to authorize the Executive Director to negotiate and enter into a Housing Program Management contract in the amount not to exceed of \$20,000, as well as a Lead Testing contract in the amount not to exceed of \$12,000 for the York CDBG OOR program. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

I. Fairbury – CDBG #14-HO-3S061: SENDD staff assisted the City of Fairbury in an application to the Nebraska Department of Economic Development (NDED) for a project under the Owner-Occupied Rehabilitation category of the Community Development Block Grant (CDBG) program. The City has been awarded \$267,748 of CDBG funds to implement a program of owner-occupied housing rehabilitation for at least 8 units. The Executive Director is requesting authorization to negotiate and enter into two contracts for implementation of the program: 1. Housing Program Management in an amount not to exceed of \$20,000; 2. Lead Testing in an amount not to exceed of \$12,000.

Taladay addressed the SENDD Executive Committee on the Fairbury CDBG OOR project. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion on both contracts. Moved by Koci, seconded by Harling to authorize the Executive Director to negotiate and enter into a Housing Program Management contract in the amount not to exceed of \$20,000, as well as a Lead Testing contract in the amount not to exceed of \$12,000 for the Fairbury CDBG OOR program. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

J. Crete – CDBG #14-HO-3S067: SENDD staff assisted the City of Crete in an application to the Nebraska Department of Economic Development (NDED) for a project under the Owner-Occupied Rehabilitation category of the Community Development Block Grant (CDBG) program. The City has been awarded \$267,748 of CDBG funds to implement a program of owner-occupied housing rehabilitation for at least 8 units. The Executive Director is requesting authorization to negotiate and enter into two contracts for implementation of the program: 1. Housing Program Management in an amount not to exceed of \$20,000; 2. Lead Testing in an amount not to exceed of \$12,000.

Taladay addressed the SENDD Executive Committee on the Crete CDBG OOR project. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion on both contracts.

Moved by Wenz, seconded by Hanson to authorize the Executive Director to negotiate and enter into a Housing Program Management contract in the amount not to exceed of \$20,000, as well as a Lead Testing contract in the amount not to exceed of \$12,000 for the Crete CDBG OOR program. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburgh: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

K. Nebraska City – CDBG #14-DTR-005: SENDD staff assisted the City of Nebraska City in development of an application to NDED for a Downtown Revitalization Program, Phase I Planning project. (This is the second DTR planning project in Nebraska City). The Executive Director is requesting authorization to negotiate and enter into a Special Services contract to assist in implementation of the project in an amount not to exceed of \$1,000.

Taladay briefed the SENDD Executive Committee on the Nebraska City CDBG DTR project. He indicated that this is not a large contract, as much of the planning process is going to an outside consultant. The \$1,000 special services contract is to allow SENDD to assist in implementation of the project. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion. Moved by Koci, seconded by Brandenburgh to authorize the Executive Director to negotiate and enter into a Special Services contract in the amount not to exceed of \$1,000 for the Nebraska City CDBG DTR program. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburgh: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

L. Agenda Adjustment: Corporate Authorization Resolution – for SENDD PL (Personal Leave Account) Signatures for Certificate of Deposit at Union Bank and Trust: As identified in the audit review by HBE, one item outstanding was on the signature cards for the "Certificate of Deposit" (CD) holding the available funds for the Personal Leave account. The documents have had the name of a previous, but no longer participating Board officer, as a signatory for the account. We have a Corporate Authorization Resolution from Union Bank and Trust to correct this deficiency. Formal Action is requested to introduce and approve the Resolution authorizing signatures of Robert Mueller and David Taladay on documents for the CD.

Taladay briefed the SENDD Executive Committee on the Corporate Authorization Resolution for the SENDD PL CD. He stated that the old signature card has former SENDD Board Member Mary Kruger as a signor. By executing the new Corporate Authorization Resolution this would correct the signatures on the CD so they are current. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion. Moved by Brandenburgh, seconded by Koci to approve the Corporate Authorization Resolution authorizing signatures from Robert Mueller, SENDD Board Chair and David Taladay, SENDD Executive Director on documents for the SENDD Personal Leave Account Certificate of Deposit. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburgh: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

V. OLD BUSINESS

A. SENDD Equipment Upgrades: The SENDD Technology Committee met by telephone conference on Friday, Sept. 26, 2014. The Committee recommended the full upgrade of the server system due to the continued failures of the existing server and inability to access the shared drives for project information. Project costs will increase above the \$15,000 approved at a previous SENDD Board meeting. Full upgrades will include a new server, wi-fi access for the staff and a separate wi-fi access for guests in the office, three new computer processors, one new laptop with docking station, a new docking station for the existing laptop, and various software and then hardware pieces to provide for rack mounting of new equipment in the computer room for a cost. Total costs are just under \$21,000. The Executive Director is requesting retroactive approval to increase the costs for equipment upgrades and software/hardware purchases.

Taladay directed everyone to the computer system upgrade spreadsheet of equipment upgrades from Infinite Systems and software/hardware ordered through Tech Soup that was distributed prior to the meeting. He indicated that the \$15,000 initially authorized by the SENDD Board of Directors was not enough. The Technology Committee gave the go-ahead for the Executive Director to proceed with the necessary

equipment upgrades and software/hardware purchases. The total costs for all equipment upgrades and software/hardware purchases were just under \$21,000. They received a large break in software upgrade costs by purchasing many of these through Tech Soup. Infinite Systems has begun installing some of the equipment upgrades this week. After a brief discussion by the SENDD Executive Committee, Vice Chair Hanson called for a motion. Moved by Koci, seconded by Wenz to authorize retroactive approval of up to \$21,000 from the SENDD equipment fund to be spent on equipment upgrades and software/hardware purchases. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote.

B. SEND D Personnel Policies Committee: The SENDD Personnel Policies Committee met at the SENDD Lincoln office on October 1, 2014 and October 14, 2014. Executive Committee member Brandenburg, who is serving on the SENDD Personnel Policies Committee, gave a report on these meetings. She indicated that the committee is looking at carryover of personal leave, as well as the total number of hours on PTO, vacation or sick leave. She indicated that many counties are required to split up vacation and sick leave. The Personnel Committee is also spending a significant amount of time on flex time reporting and accounting procedures. There is discussion about reducing PTO and providing a retirement match. The committee is also considering a recommendation to reimburse SENDD staff for cell phone use. Executive Committee member Brandenburg added that the committee meetings have been very productive with good discussion. The next Personnel Policies Committee meeting is scheduled for November 20, 2014 at the SENDD-Lincoln office. No action needed on the SENDD Personnel Policies Committee meeting agenda item and none taken.

VI. NEW BUSINESS

There was no new business to come before the SENDD Executive Committee at this time.

VII. STAFF REPORTS AND REMINDERS

A. SEND D Newsletter Taladay informed the SENDD Executive Committee that the September 2014 Newsletter has been distributed. We do not have a newsletter for October. Staff anticipate putting out a late fall newsletter to be distributed in November.

B. SERN Meetings: SERN sponsored a Local Elected Officials Training Program that was held today (October 16, 2014) at Southeast Community College in Beatrice. Executive Committee member Brandenburg attended the meeting and provided an overview of the training. She indicated that the training was very well received with over 60 people attending. They received support from Black Hills Energy, NMPP Energy, Omaha Public Power District, Nebraska Public Power District, Southeast Community College, and a grant from the Partnership for Rural Nebraska. Speakers included Lynn Rex, Executive Director of the Nebraska League of Municipalities and Frank Dailey, Executive Director of the Nebraska Accountability and Disclosure Commission. There was also a panel of experts including Scott Kudrna, Auburn Mayor, Joe Johnson, City Administrator Nebraska City, and Linda Carroll, Fremont City Clerk, as well as a resource roundtable. Taladay advised the SENDD Executive Committee that the next quarterly SERN meeting is scheduled for November 5, 2014 at the new Holthus Convention Center in York.

C. SEND D Membership Dues 2014-2015: Taladay provided a status update on FY 2014-2015 membership and housing dues requests sent out to communities and counties. As of the meeting date 11 counties and 97 communities have paid membership dues for FY 2014-2015. This adds up to just over 75% of total dues requested being paid to date. The 4 counties that have not yet paid are Saunders, Jefferson, Fillmore and Polk. The 97 communities do not include 7 communities that have typically paid membership dues in the past. Taladay then discussed FY 2014-2015 voluntary housing dues. As of the meeting date 8 counties and 66 communities have paid housing dues for FY 2014-2015. SENDD FY 2014-2015 membership and housing dues are due on October 31, 2014. A full spreadsheet of SENDD FY 2014-2015 membership and housing dues will be made available at the November 20, 2014 SENDD Executive Committee meeting.

D. SEND D Staffing Update: Taladay provided the SENDD Executive Committee with a staffing update. They received 14 applications for the vacant Community Development Specialist position. From those 14

applications they interviewed 6 candidates. They hired Rian Harkins for the position. He started his employment with SENDD on October 14, 2014. Rian comes from the City of Fremont, where he served s a Planning Director. A bio was distributed with the meeting agenda. Rian has begun his employment with SENDD assisting staff with CDBG release of funds on various projects, as well as attending meetings and working with SENDD's existing Nuisance Code Enforcement Program contracts.

E. Next SENDD Meeting: Taladay noted that the next SENDD Executive Committee meetings are scheduled for November 20, 2014 and December 18, 2014. The next Full SENDD Board meeting is scheduled for January 15, 2014 at the Hy-Vee Store Club Room at 84th and Holdrege St. in Lincoln.

Upon the conclusion of all staff reports and reminders there was a discussion about a facilities review of all SENDD offices.

VIII. ADJOURNMENT

There being no further business to come before the SENDD Executive Committee, Vice Chair Hanson called for a motion from the SENDD Executive Committee to adjourn the meeting. This motion was moved by Wenz, seconded by Koci. Vice Chair Hanson then proceeded with a roll call voice vote. Hanson: Yes; Koci: Yes; Wenz: Yes; Brandenburg: Yes; Harling: Yes. Motion passed unanimously on the roll call voice vote. The meeting was adjourned at approximately 7:21 P.M.

Respectfully Submitted:



Craig Eberle
Secretary Pro Tem