

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS
MINUTES OF THE DECEMBER 27, 2016 MEETING

A special meeting of the Board of Directors of the Southeast Nebraska Development District (SEND) was called to order by SEND Chair Lisa Hurley at approximately 4:13 P.M. at the Country Inn and Suites conference room located at 5353 No. 27th Street in Lincoln.

I. CALL TO ORDER

A. Chair Hurley began the meeting by stating the following: Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act is posted in the meeting room and is available for viewing by the public.

B. Roll call: Roll call was taken by registration, which showed the following 14 Board members present: Kurt Bulgrin, York County; Les Agena, Johnson Co.; Leroy Hanson, Saunders Co.; Roger Glawatz, Seward Co.; Charles (Ron) Hauptman, Otoe Co.; Ron Seitz, Pawnee Co.; Cheryl Brandenburgh, Black Hills Energy; Lisa Hurley, YCDC; Patt Lentfer, Fillmore County Development Corp.; Brook Aken, OPPD; Erich Tiemann, Gage County; Bob Hutton, Nemaha Co.; Jim Standerford, Richardson Co.; and Tim McDermott, Saline Co.

Board members absent (13) include: Dave Bruning, Thayer Co.; Mike Smith, Polk County; Daryl Long, Peru State College; Jeff Reynolds, REAP; Bob Mueller, Fillmore Co.; Jim Peterson, Cass Co.; Gale Pohlmann, Jefferson Co.; Stephanie Shrader, Private Business Consultant – Nebraska City; TiAnn Allen, Tri Valley Bank; Jerry Divis, Divis Planning Service; Matt Raber, First Tri County Bank; Bob Berggren, Rose Colored Glass; and Paul Lambert, Jeff Henry Chevrolet.

Staff members present were Craig Eberle of the SEND-Lincoln office and Crystal Dunekacke of the SEND-Humboldt office.

No guests were present.

II. NEW BUSINESS

A. Humboldt Lease: At this time, Interim Director Craig Eberle provided an update on the possible lease for a new office space for the SEND-Humboldt office. SEND's Jim Warrelmann has been in discussions with Rod Nanninga of Humboldt regarding leasing a commercial space located at 804 3rd Street in Humboldt, Nebraska. SEND staff Jim Warrelmann, Mike Champion and Crystal Dunekacke have all visited the site and found it to be a suitable location. Jim compiled a list of improvements that SEND requested for the space prior to SEND moving in, including cleaning and painting, repair of any fixtures that aren't in working order, cosmetic repairs in the west bay of the facility including installation of doors to create a separate storage space. The landlord agreed to complete the improvements. Craig Eberle presented the Board with copies of the proposed lease agreement. Discussion was held regarding the cost, location, condition, size, snow removal and parking availability of the proposed location in addition to hiring movers to complete the move. The cost would be a monthly savings of \$15. Craig Eberle advised the Board that he believed that a March 1st date would allow for a better transition to avoid weather delays and facilitate the transition of utilities from the current location to the new location. Following discussion, a motion was made by Tiemann to allow the Interim Director to negotiate and enter into a lease for the new Humboldt office location and hire professional movers. The motion was seconded by Agena. Motion passed unanimously on a vote by acclamation.

B. Executive Director Position: At this time Board Chair Lisa Hurley provided an update on the search for the SEND Executive Director position. After the top candidate pulled their acceptance of the position after the November 22nd Special SEND Board Meeting, the Board Chair reached out to the other top two candidates about the position. After serious consideration both remaining candidates withdrew their names from consideration. The Board Chair sought comments and recommendations from the full Board on next steps in

the process of hiring for the SENDD Executive Director position. After a brief discussion, a decision was made to re-advertise the position seeking a new pool of applicants. A new search committee was established to lead the initial process, including the SENDD Interim Director and Board members Tim McDermott and Brook Aken. No action needed on this agenda item and none taken.

C. Cass County Membership: At this time, Interim Director Craig Eberle provided information about Cass County membership with SENDD. On December 13th, Eberle received a phone call from MAPA Executive Director advising him that Cass County had voted at their meeting earlier that day to become members of MAPA and no longer be members of SENDD. A brief discussion was held regarding Cass County membership, the membership of communities within Cass County and service provided to those communities. Also discussed were existing contracts and board representation of current SENDD Board Members representing Cass County. The SENDD Bylaws state that counties and communities that pay annual dues are members through the end of the fiscal year. Cass County and member communities located in Cass County would be considered SENDD members until the end of the fiscal year on June 30, 2017. SENDD will continue to provide services as requested until June 30, 2017. SENDD will also continue to honor contractual obligations for ongoing projects. As Cass County is within the SENDD service area, the Board position representing Cass County will not change at this point. Interim Director Craig Eberle will contact an At-Large member representing a private industry in Cass County to ask if this individual plans to remain on the SENDD Board. No action needed on this agenda item and none taken.

III. ADJOURNMENT

There being no further business to come before the Full SENDD Board of Directors, Chair Hurley called for a motion to adjourn the meeting. This motion was moved by Glawatz, seconded by Standerford. Motion passed unanimously on a vote by acclamation. The meeting was adjourned at approximately 5:43 P.M.

Respectfully Submitted:



Crystal Dunekacke
Secretary Pro Tem